



YMCA Open Doors

The Middlesex YMCA is a non-profit health and human services organization which offers high quality programs, services, and facilities that are made accessible to individuals and families of all income levels through our Open Doors membership. We use a sliding fee scale so that anyone who wants to participate in our YMCA programs can do so.

Please thoroughly complete the application and attach the required income documentation specified on the reverse side of this page. Once approved, your subsidy level will remain the same for one year, after which time a new application with updated documentation must be provided.

If any adult in the household is currently unemployed, initial approval for financial assistance will be for a period of three months, after which time updated documentation of their employment status must be provided. Your level of assistance will then be re-evaluated using the updated information.

Applications will be reviewed within 3 business days of its submission. Following that timeframe, please call the YMCA at (860) 343-6201 to check its status. If you have any questions regarding documentation requirements, you may call:

Membership:	Dave Jacob	(860) 343-6212
	Lin Anderson	(860) 343-6216
Kids Korner:	Lisa Graves	(860) 343-6218
Camp Ingersoll:	Helen Peaslee	(860) 343-6230

Unprocessed applications will only be kept on file for 90 days from their review, after which point they will be shredded for security purposes.

Please see the reverse side of this page for documentation requirements.

In order to ensure that the program is administered consistently and that funds are fairly distributed, the following documentation *must* accompany this application.

***If you do not have a copy of your most recent tax return, call the IRS at 1-800-829-1040 to request a copy.** If you did not file taxes last year or if you do not have the alternative documents noted above, you must submit a detailed letter that explains the reasons why and explains your current life situation that makes financial assistance necessary.

FINANCIAL INFORMATION IS REQUIRED FOR ALL ADULTS IN THE HOUSEHOLD.

****Please note that your W-2 form is NOT an acceptable form of documentation****

For all those currently working and NOT on Social Security, please submit:

- Copy of your last two pay stubs or proof of income for one month if self-employed
- Copy of most recent year's tax return* – **1040A form only** (if you were required to file)
- Copy of budget sheet for any State Benefits including Welfare & Food Stamps (if applicable)
- If your children live with you, you **MUST** provide either child support/alimony statement OR proof that you are not receiving any support (to obtain proof that you are not receiving support, please call Middletown's Support Enforcement at 860-704-3100)

For all those unemployed, please submit:

- Letter explaining financial circumstances if not receiving unemployment benefits (if applicable)
- Copy of last unemployment check **OR** recent bank statement w/proof of unemployment income
- Copy of most recent year's tax return* – **1040A form only** (if you were required to file)
- Copy of budget sheet for any State Benefits including Welfare & Food Stamps (if applicable)
- Copy of pension benefit statement (if applicable)
- If your children live with you, you **MUST** provide either child support/alimony statement OR proof that you are not receiving any support (to obtain proof that you are not receiving support, please call Middletown's Support Enforcement at 860-704-3100)

For all those receiving State Benefits/Social Security/Disability, please submit:

- Copy of budget sheet for any State Benefits including Welfare & Food Stamps
- Copy of last social security check **OR** disability check **OR** bank statement (if applicable)
- Copy of most recent year's tax return* – **1040A form only** (if you were required to file)
- If children live with you, you **MUST** provide either child support/alimony statement OR proof that you are not receiving any support (to obtain proof that you are not receiving support, please call Middletown's Support Enforcement at 860-704-3100)

For those in a residential group housing facility, please submit:

- Letter from housing authority explaining life situation
- Copy of all income, including social security, disability, and/or food stamps (if applicable)
- Copy of most recent year's tax return* – **1040A form only** (if you were required to file)
- If your children live with you, you **MUST** provide either child support/alimony statement OR proof that you are not receiving any support (to obtain proof that you are not receiving support, please call Middletown's Support Enforcement at 860-704-3100)

Open Doors Application

Northern Middlesex YMCA
99 Union Street
Middletown, CT 06457
860-347-6907
www.midymca.org

Office Use only:

Application reviewed by _____ Date _____

Average Annual Gross Estimate \$ _____

Membership and Program subsidy level _____

Camp and Childcare subsidy level _____

Personal Information

Name: _____ Home Phone: _____

Address: _____ Email: _____

Town, State, Zip: _____

- Please circle one: Single Married Separated Divorced Widowed
- How many people in the household contribute to household income? _____
- How many children are in the household? _____
- Please list everyone that lives in your household. Include last names if different from applicant.

Spouse/Partner (if applicable) _____ Birthdate _____ M / F

Name _____ Birthdate _____ M / F

Name _____ Birthdate _____ M / F

Name _____ Birthdate _____ M / F

Name _____ Birthdate _____ M / F

- What are your areas of interest at the Northern Middlesex YMCA? Circle each that applies:
Membership Preschool Childcare School Age Childcare Youth Programs Adult Activities Camp

Applicant's/Primary Employment Information

• Employer's Name _____ Work Phone _____

Years/Months Employed _____ How many hours per week _____

Hourly Wage _____ Supervisors Name _____

Secondary Employment Information

• Employer's Name _____ Work Phone _____

Years/Months Employed _____ How many hours per week _____

Hourly Wage _____ Supervisors Name _____

- Please check and list all other monthly income that applies*: (Use additional sheet if necessary)

Social Security	\$ _____	Child Support	\$ _____
City/State Welfare	\$ _____	Alimony	\$ _____
Food Stamps	\$ _____	Pension	\$ _____
Family Support	\$ _____	Other	\$ _____

*For item(s) checked above, documentation must be provided.

- Currently receiving childcare subsidy through Care4kids or another state agency. Circle one: Yes No

• Please circle one: African American Caucasian Hispanic Other

- All information will remain confidential.
- Applications will be processed only after all information is submitted and the application is filled out completely and signed by the applicant.
- Applicant must call 860-347-6907 two business days after submitting application for approval information.
- You must remain in good standing with all payments. Failure to do so can result in loss of assistance.

If you have questions please call one of the following:

Camp	Helen Peaslee	860-343-6230	June-Sept. 860-342-2267
Childcare	Lisa Graves	860-343-6218	
Membership/Programs	Dave Jacob	860-343-6212	

My signature below affirms the preceding information is true. I understand that the information will be used confidentially by authorized personnel for consideration in granting financial assistance. I understand that if any information is found to be false my membership and/or program participation will be terminated. I also understand that I must notify the Northern Middlesex YMCA of any changes in family or financial status immediately.

Childcare families receiving financial assistance through the YMCA may be required to apply for assistance through the state funded Care4Kids program. Applications are available at the YMCA. Families that are not eligible for childcare subsidy through Care4Kids will remain eligible for funding through the YMCA as long as funds are available.

Applicant Signature

Date

DON'T FORGET TO INCLUDE YOUR PROOF OF INCOME!

Please submit the following:

- Two most recent pay stubs for each contributing adult
- Copy of IRS tax return (1040 etc. not W2)
- Bank statements indicating direct deposit of social security or disability income etc.
- Documentation verifying supplemental income